

**TOWN OF LITCHFIELD**  
**Selectmen's Meeting November 9, 2009**

The Board of Selectmen held a meeting at 5:30 p.m. in the Town Hall Meeting Room.  
Members present: Frank A. Byron, Chairman, Andrew Santom, Vice-Chairman, M. Patricia Jewett, George A. Lambert, Steven D. Perry.

Others present: Linda Langille, Office Manager

5:30 p.m. - Documentation and paperwork review.

**PLEDGE OF ALLEGIANCE**

At 7:00 p.m. All rose for the Pledge of Allegiance.

**ANY OTHER BUSINESS TOPICS**

Items to be discussed under Any Other Business: Request for 911 Mapping, Update on North Point addendum, Loss Prevention, Bike Path, FairPoint, Current Use/Sales Ratio.

**PUBLIC INPUT**

There was no public input.

**HILLCREST AND PINCREST CEMETARY ASSOCIATION**

Members of the Hillcrest and Pinecrest Cemetery Association met with the Board of Selectmen concerning Cemetery Trustees. Mr. Byron explained that it was questioned of them as to why the town did not have Cemetery Trustees. The Board was not aware of the fact that in 1994 State Statutes changed stating that towns shall elect Cemetery Trustees. Attorney Lefevre contacted the Attorney General's Office which told him that is required by statute and the town should move in that direction. Further discussion continued. After Mr. Byron stated that Cemetery Trustees would be placed on the 2010 ballot for election. It is the hope of the Board that the Association will work with the Trustees to make the transition. Another meeting was set for November 23, 2009 for the Association to return to continue discussion and raise questions that they may have.

**RECONSIDERATION OF BUDGET VOTES FOR TAX MAPPING**

Mr. Byron MOTIONED that the Board reopen line item 01-4150.10-310 for reconsideration. Mr. Lambert seconded. Motion carried 5 – 0 – 0.

Mrs. Langille explained to the Board that have reconsideration of the tax mapping update needs of the town she found that there were no significant changes that needed to be done in 2010 and recommended that line item 01-4150.10-310 be reduced to \$0. Mr. Byron MOTIONED that the Board amend line item 01-4150.10-310 to \$0. Mr. Lambert seconded. Motion carried 5 – 0- 0.

**CONSERVATION COMMISSION MEMBERS**

Mr. Byron MOTIONED to accept the resignation of Richard Husband as alternate member to the Conservation Commission. Mrs. Jewett seconded. Motion carried 5-0-0. Mr. Byron MOTIONED to appoint Richard Husband as full member to Conservation Commission with term ending 2012. Mrs. Jewett seconded. Motion carried 5-0-0. Mr. Byron MOTIONED to appoint Michael Croteau as alternate member to the Conservation Commission with term ending 2011. Mrs. Jewett seconded. Motion carried 4-0-1 with Mr. Lambert abstaining.

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### 275<sup>th</sup> ANNIVERSARY COMMITTEE

Members of the 275<sup>th</sup> Committee – Diane Jerry, Jean White, Gail Barringer, Claudette Durocher and Ann (getting her name from T. Briand) . Highlights of the 275<sup>th</sup> Celebration were discussed. Mrs. Jerry presented the Board with framed proclamations and posters from the celebration. Committee stated that they were turning over \$3,282.98 to the town as the balance from the 275<sup>th</sup> Celebration. They stated that they would like to see these funds used to erect a band stand that can be used during the summer months to continue to bring residents together. They also recommended that the balance of approximately \$2,000 that is held by the Trustees be renamed to the 350<sup>th</sup> Town Anniversary Celebration as this would make it easier to identify the funds in the future for their purpose. Board will take their recommendations under consideration.

### DISCUSSION AND REVIEW OF DRAFT WARRANT ARTICLES

Articles to be discussed are: Town Manager, Town Welfare Administration, Fire truck, Ethics Policy, Fire Hydrants, Police Officer, Police Union Contract, 250<sup>th</sup> funds, 275<sup>th</sup> funds. Mrs. Jewett MOTIONED to reconsider the article for Town Manager. Mr. Byron seconded. Motion failed by 2-2-1. Mr. Perry MOTIONED to take the Town Manager off the 2010 warrant. Mrs. Jewett seconded. Motion carried 3-1-1 with Mr. Byron voting no and Mr. Lambert abstaining. No discussion was held. Mrs. Jewett MOTIONED to reopen the Town Administrator position. Mr. Lambert seconded. Motion carried 5-0-0. Mr. Lambert MOTIONED to recess this meeting for a personal emergency. Mr. Perry seconded. Motion carried 5-0-0. Meeting recessed until 9:00 p.m.

Meeting resumed at 9:00 p.m. with Mr. Perry needing to leave the meeting.

Discussion was held concerning the motion for Town Administrator. Mr. Santom MOTIONED to amend the motion to reopen the Town Administrator position to changing the warrant article from Town Manager position to that of Town Administration. Mrs. Jewett seconded. No discussion. Motion carried 4-0-0 with Mr. Perry absent.

Mr. Byron stated that he would like to wait until next week to discuss the fire hydrant and Ethics Policy until those committee can be present to discuss the issues, Police Officer has been submitted by Chief O'Brion and will need to be voted on, Fire vehicle will include language that this article will be a non-lapsing until December 31, 2011. Mr. Santom stated that he would like added information stating that this will result in the town not having to purchase a new fire truck. Police Union contract will be finalized and ready for Board vote at the November 16 meeting. Mr. Santom MOTIONED that the articles pertaining to the 250<sup>th</sup> and 275<sup>th</sup> be reviewed with Town Attorney to see how these funds can be used. Mrs. Jewett seconded. Motion carried 3-0-0 with Mr. Santom absent for the vote.

### REVIEW OF SPENDING YEAR TO DATE.

Discussion was held among the Board as the expenses to date. Mr. Santom MOTIONED to suspend unnecessary spending excluding salaries and benefits. Mrs.

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Jewett seconded. Mr. Santom withdrew his motion. Mr. Santom MOTIONED to Suspend all spending except necessities. Mrs. Jewett seconded. Motion carried 4-0-0. Mr. Santom MOTIONED to send a note to all department heads nothing spent except essentials. Mrs. Jewett seconded. Mr. Byron stated he will send out a memo tomorrow morning. Motion carried 4-0-0.

**EKK CONTRACT**

John Brunelle stated that the contract is still being discussed by attorneys. Mr. Byron stated as there is no further information this will be placed again on next week's agenda.

**KEYS FOR DEPARTMENT HEADS AT TOWN HALL**

There is nothing in the folder for this and as Selectman Perry is not here there is nothing to discuss.

**VETERAN EXCEPTION**

Mr. Byron MOTIONED to approve a veteran exemption for Map 12 Lot 69. Mr. Santom seconded. Motion carried 4-0-0.

**MINUTES OF NOVEMBER 2, 2009**

Mr. Lambert MOTIONED that the minutes of the November 2, 2009 meeting are approved as submitted. Mrs. Jewett seconded. Motion carried 4-0-0.

**BUDGET COMMITTEE MEETINGS**

Mr. Byron told the Board that the Budget Committee will be going into double session to get the school budget done. They will be meeting December 1, 3, 8, 10, 15 and 17.

**E911 MAPPING**

Mr. Byron MOTIONED to approve the E911 mapping database and appoint Captain Nicoll as the town liaison. Mr. Santom seconded. Motion carried 4-0-0.

**LOSS PREVENTION**

Mr. Byron stated that there is a letter from town counsel for all members and this will be brought up at next week's meeting and wanted members of the Board to review the plan prior to that meeting.

**NORTH POINT ADDENDUM**

Mr. Byron stated that after discussion with Road Agent Pinciario it was determined that this addendum was submitted in error due to confusion on the part of North Point. No further action was needed.

**EQUALIZATION RATIO**

Mr. Byron questioned the letter the Board received from Avitar concerning the equalization ratio. Mrs. Langille explained that for the past 3 years the town has not been entering the sales ratio and current use rate changes into the computer.

**BIKE PATH AND FAIRPOINT**

Mr. Lambert questioned if the telephone polls will be removed from the bike path. Mr. Byron stated that this is being worked on. Mr. Lambert made a MOTION that all detail work be stopped for the bike path. Motion failed for lack of second.

Mr. Santom MOTIONED to enter into non-public session per RSA 91-A, II (a). Mrs. Jewett seconded. Roll call: F. Byron, yes; A. Santom, yes; M.P. Jewett, yes; G. Lambert, yes. Motion carried 4-0-0.

Meeting adjourned after the non-public session.

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Frank A. Byron, Chairman

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Andrew Santom, Vice-Chairman

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M. Patricia Jewett

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George A. Lambert

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Steven D. Perry

Linda Langille  
Office Manager