

TOWN OF LITCHFIELD

Selectmen's Meeting

January 25, 2010

The Board of Selectmen held a meeting at 5:30 p.m. in the Town Hall Conference Room.

Members present: Frank A. Byron, Chairman
Andrew M. Santom, Vice Chairman
M. Patricia Jewett
George A. Lambert
Steven D. Perry

5:30 p.m. - Review of paperwork and communications.

Also present for public session: Linda Langille, Manager

PLEDGE OF ALLEGIANCE

At 7:00 p.m. All rose for the Pledge of Allegiance.

CONSENT ITEMS/ANY OTHER BUSINESS

Consent: 1. Veterans Tax Credit and Elderly Exemption denial. **Any Other Business:**
1. Snow Removal - Library. 2. Meeting with adult community. 3. Computer - Melware.

PUBLIC INPUT

There was no public input.

2009 SPENDING

Chairman Byron announced there is \$57,000 remaining in the 2009 budget as of January 25, 2010 and there are possibly more bills coming in.

GRANT - OIL COLLECTION CENTER

Dave Mellen, Solid Waste Facility Manager, came forward to say that the State each year offers \$2,500 for towns to collect and maintain used oil collection centers and the money can be used for disposal, containments, equipments, etc. He purchased 6 steel drums and 6 wheel dollies for the drums to be placed on. The cost to be paid by the grant for the dollies and drums is \$1,200. Mr. Byron **MOTIONED** that the Board of Selectmen hereby authorizes the Chairman to sign the request for grant on behalf of the Town of Litchfield for the funding of used oil collection centers. Mrs. Jewett seconded. Motion carried 5-0-0. Chairman Byron signed the Certificate of Authorization.

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PART-TIME HELP

Linda Langille explained that she is planning on having Claire (Croteau) from the Town Clerk's office helping out in the office. This was discussed. Therefore, she is delaying the hiring of an additional employee in the office.

GIRL SCOUT COOKIE SALES

The Board is in receipt of a letter from Nancy Boomhower requesting the Girl Scout troops get permission to sell cookies at the Town Hall parking lot. Traffic would be routed having people enter from Hillcrest Road to Liberty Way, and coming out on Albuquerque. They are planning to set up a booth at the entrance to the parking lot. Mr. Lambert left the room. Mr. Perry suggested that they set up not too close to Hillcrest Road to prevent cars backed up onto Hillcrest Road waiting to buy cookies.

Mr. Byron **MOTIONED** that the Board of Selectmen approves the use by the Girl Scouts of the Town Hall parking lot at Liberty Way for the weekend of February 13th and 14th 2010. Mrs. Jewett seconded. Motion carried 4-0-0. Mr. Lambert returned.

STREET LIGHTING CONTRACT

Chairman Byron stated that PSNH deleted three street lights from Litchfield's list of lights to be paid. PSNH is still working on the depreciated costs of the 16 lights added in 2006. There is a possible rebate that could be used to replace some mercury lights or to buy down on a contract as discussed at the October 26, 2009 meeting.

PSHH ENERGY AUDIT

Mr. Lambert reported that he is waiting to hear from PSNH.

COMMITTEE/DISTRICT REPORTS

School Board - There will be a School Board meeting on Wednesday at Campbell High School. The search is on for a new Superintendent of School replacing Dr. Cutler.

Budget Committee - Mr. Lambert reported that the Budget Committee members did sign off on the 2010 Budget for posting.

COMMUNITY BULLETINS

Deliberative Session - The Town **DELIBERATIVE SESSION** will be held on Saturday, January 30, 2010, at Campbell High School at **2:00 p.m.**

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Cookie Sales - The Girl Scouts will be selling cookies at Town Hall parking lot on February 13th and 14th.

Elected Positions - Mr. Santom announced that the last day to sign up to run for an elected position is Friday, January 29, 2010, at 5:00 p.m. Mr. Byron added in order to register, residents must be registered voters prior to a certain date (as of January 19, 2010).

PUBLIC INPUT

There was no public input.

APPROVAL WITH CONSENT

Mr. Byron **MOTIONED** to approve with consent the Veterans Tax Credit and to deny the Elderly Exemption request. Mr. Lambert seconded. Motion carried 5-0-0.

ANY OTHER BUSINESS

Library Snow Removal - The Board discussed an email sent to the Road Agent from the Library Director regarding shoveling at the Library. Mr. Lambert made inquiries into the matter and the Library Director believes that the shoveling should be done by the Highway Department but the Road Agent feels otherwise. It was pointed out that if a contractor is hired, he would need insurance. It was suggested hiring a teenager to shovel. It was said that the Highway Department does plow the parking lot at the Library and Town Hall. Talk ensued. It was agreed that Mr. Lambert, being the liaison to the Library Trustees, will work it out with the Trustees.

Computer - Mr. John Brunelle came forward to say that it was spyware and the matter is being addressed. There is no impact to other computers only the one machine in the Town Clerk's office. He said that the process worked, he was notified on his cell phone and EKK responded. The situation should be resolved by tomorrow. Mr. Byron asked if it was due to something that was opened that was not supposed to be opened. Mr. Brunelle said that the problem is it looks like you are supposed to open it. He did suggest some education is needed and the plan is to do more filtering to block some of this although it may not have stopped this situation from happening.

Mr. Lambert asked about emergency recovery where if a machine is out of service for a few days is there a backup. Mr. Brunelle informed him that there is a machine that could be put into the Town Clerk's office if it was warranted. Also, there is money in the budget to put another machine on line. As to emergency restore, Mr. Brunelle said they did an audit for the restores on Friday and validated that the backups are being done correctly and they did some test restores utilizing local backups and remote recovery backup, and "we are in good shape. It is backing up all critical data and it is in two forms - local and remote".

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Adult Community meeting - Chairman Byron will be meeting with residents of the adult communities to answer questions and provide information. Tentatively the meeting is set for February 11, 2010. The meeting may be held at the school due to a possible large amount of people attending the meeting.

NONPUBLIC SESSION

Mr. Santom **MOTIONED** to go into nonpublic session per RSA 91-A:3II(c) matters which if discussed in public would likely affect adversely the reputation of any person, other than a member of the public body itself, etc. Mrs. Jewett seconded. Roll call: F. Byron, yes; A. Santom, yes; M.P. Jewett, yes; G. Lambert, yes; S. Perry, yes. Motion carried 5-0-0.

A **MOTION** was made to come out of nonpublic session. It was seconded. Roll call: F. Byron, yes; A. Santom, yes; M.P. Jewett, yes; G. Lambert, yes; S. Perry, yes. Motion carried 5-0-0.

A **MOTION** was made to keep the minutes nonpublic. It was seconded. Motion carried 4-0-0.

There being no further business, a **MOTION** was made to adjourn the meeting. It was seconded. Motion carried 5-0-0.

Frank A. Byron, Chairman

Andrew M. Santom, V. Chairman

M. Patricia Jewett

George A. Lambert

Steven D. Perry

Lorraine Dogopoulos
Selectmen’s Secretary