

## TOWN OF LITCHFIELD

Selectmen's Meeting

February 22, 2010

The Board of Selectmen held a meeting at 5:30 p.m. in the Town Hall Meeting Room.

Members present: Frank A. Byron, Chairman  
Andrew M. Santom, Vice Chairman  
M. Patricia Jewett  
George A. Lambert (arrived at 7:27 p.m.)  
Steven D. Perry

### PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

### CONSENT ITEMS/ANY OTHER BUSINESS

**Consent Items:** 1. Land Use Change Tax Warrant. 2. Veteran's Tax Credit. **Any Other Business:** 1. Town Cleanup Day. 2. Update 28<sup>th</sup> Legislative Annual Forum.

### PUBLIC INPUT

There was no public input.

### CASH DEPOSIT PROCEDURE

Linda Langille (Office Manager), Theresa Briand (Town Clerk/Tax Collector), Kevin Lynch (Code Enforcement Officer) and Police Chief Joseph O'Brien were present to discuss cash deposits. All cash would be given to the Town Clerk/Tax Collector's office. Pistol permits would be issued by the Police Department and they would collect the money and turn it over to the Town Clerk's office. Cash will be taken in the Selectmen's office for copies. The Building Department would be accepting checks but no cash. The issue is obtaining building permits from 8:00 a.m. to 10:00 a.m. when the Town Clerk is closed and from 3:00 p.m. to 3:30 p.m. The auditors do not want the office to accept cash. Mrs. Langille suggested changing the hours to match the Town Clerk's hours and Town Clerk would extend her hours to 3:30 p.m. from Tuesday to Friday. The normal hours in the Building and Selectmen's offices are 8:00 a.m. to 4:00 p.m. Mr. Lynch said he would open the office on Monday from 8:00 a.m. to 10:00 a.m. even if the Town Clerk is closed and the office hours are changed. Mrs. Langille said he would not be able to accept any money. Mr. Lynch did not see why he couldn't accept checks and asked why that is a problem. To this, Mrs. Langille said if you are going to take money, it defeats the whole purpose of doing this and if that is the case then the hours should stay the same. Talk continued. Mrs. Langille further stated that it is more difficult to change the hours back once they are changed.

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Mr. Byron **MOTIONED** that the Board of Selectmen hereby maintains same hours in the Selectmen's office that currently exists and requires that no cash be handled in the Selectmen's office only personal checks until May 1, 2010, and at that point we will reevaluate. Mrs. Jewett seconded. Motion carried 4-0-0.

### PSNH ENERGY AUDIT

Mr. Kevin Lynch said that PSNH will be here March 1, 2010, to meet with him and they will be checking the Town buildings.

### KEYS

Mr. Lambert arrived at 7:27 p.m. There is one issue with the keys regarding the Town Clerk's vault access by her employees. This was discussed. Mr. Santom **MOTIONED** to approve the purchase of a new lock. Mr. Byron seconded. Motion carried 5-0-0.

### PEPSI COMMUNITY INVOLVEMENT GRANTS

Mrs. Jewett talked about community service program, a grant offered by PEPSI where they would provide a service to the Town of Litchfield. Mrs. Jewett mentioned putting a PEPSI sign in the school and they would provide a score board; or having them clean the brush around Darrah Pond, or along Albuquerque clearing dead trees, etc. Mr. Byron suggested clearing the area for a park between Albuquerque Avenue and Hillcrest Road. Mr. Lambert mentioned building a band stand and this could be accomplished with many volunteers. The PEPSI community service program is a one day event.

### SNOW REMOVAL

Mr. Lambert talked about the snow removal at the Library during the last snow storm. There was uncertainty who had shoveled but it has been determined that it was done by the Road Agent. Primex has stated that volunteers doing shoveling are not covered so the plan is to have call people to shovel similar to on-call firefighters.

### BALLOT PLACEMENT NEWSPAPER

Mr. Santom talked about the placement of the ballot in the newspapers. Mr. Lambert **MOTIONED** if Selectman Santom can get this done under \$1,200 to go with it. Mr. Perry seconded. Mrs. Jewett abstained. Mr. Santom abstained. Motion carried 3-0-2.

### RECONCILIATION

Mrs. Langille said the reconciliation between the Treasurer and Selectmen's office should take

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place tomorrow or Wednesday.

### MINUTES

Mr. Perry **MOTIONED** to approve the meeting minutes of January 30<sup>th</sup>, February 1<sup>st</sup> and February 8<sup>th</sup>, and February 16<sup>th</sup>, 2010. Mrs. Jewett seconded. Motion carried 5-0-0.

### COMMITTEE/DISTRICT REPORTS

**Planning Board** - The next meeting is March 1, 2010. Bruce Mayberry will discuss the impact fee formula.

**Recreation** - The Recreation Commission held a meeting last Tuesday at Town Hall.

**Community Council** - The Annual Meeting will be held tomorrow night at 100 West Pearl, Nashua, at 5:30 p.m.

**School Board** - There will be a meeting next Wednesday at Campbell High School.

### COMMUNITY BULLETINS

**Town Elections** - Elections are March 9, 2010, from 7:00 a.m. to 7:00 p.m. The Board discussed the availability of each Selectman at the polls. Mr. Perry said that he would be available from 1:00 p.m. to the end of elections. Mrs. Jewett is available from 9:00 a.m. to 1:00 p.m. Mr. Byron is available from 7:00 a.m. to 7:00 p.m. Mr. Santom available from 7:00 a.m. to Noon and would return to clean up. Mr. Lambert is available to clean up only being a candidate.

### PUBLIC INPUT

There was no public input.

### APPROVAL WITH CONSENT

Mr. Byron **MOTIONED** to approve the Land Use Tax Change Warrant and Veteran's Tax Credits. Mr. Santom seconded. Motion carried 5-0-0.

### ANY OTHER BUSINESS

**Town Clean-up** - Mr. Byron **MOTIONED** that the Board of Selectmen approves the request to use the date of April 24, 2010, from 8:00 a.m. to Noon with a rain date of May 1, 2010, for the Town of Litchfield Clean-up Day. Mrs. Jewett seconded. Motion carried 5-0-0.

**Annual Forum** - Mr. Byron talked about the 28<sup>th</sup> Annual Legislative Forum at Crowne Plaza

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held last week. The plan is to put in a high speed rail system (125 miles per hour) from Boston to Montreal. Also, the Manchester Airport Director gave a presentation indicating that they are negotiating with an airline for service from Europe to Manchester.

**NONPUBLIC SESSION**

At 8:03 p.m. Mr. Santom **MOTIONED** to go into nonpublic session per RSA91-A:3II (c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, etc. Mrs. Jewett seconded. Roll call: F. Byron, yes; A. Santom, yes; M.P. Jewett, yes; G. Lambert, yes; S. Perry, yes. Motion carried 5-0-0.

On a **MOTION** and a second, the Board came out of nonpublic session. Roll call: F. Byron, yes; A. Santom, yes; M.P. Jewett, yes; G. Lambert, yes; S. Perry, yes. Motion carried 5-0-0.

A **MOTION** was made to keep the minutes nonpublic. It was seconded. Motion carried 5-0-0.

There being no further business, a **MOTION** was made to adjourn the meeting. It was seconded. Motion carried 5-0-0.

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Frank A. Byron, Chairman

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Andrew M. Santom, V.Chairman

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M. Patricia Jewett

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George A. Lambert

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Steven D. Perry

Lorraine Dogopoulos  
Selectmen's Secretary

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