

Meeting Minutes

Litchfield Board of Selectmen

Date: 21 April 2010

Time: 7:00 PM

Location: Town Hall Meeting Room

Attendees:

J. Brunelle
F. Byron, Chair
M. P. Jewett
G. Lambert
S. Perry

The meeting commenced at 7:10 PM. The Board of Selectmen held this meeting as a work session for the hiring of a town administrator. The board received an update from Selectman Lambert on the status of negotiations with LGC on the price of services. Selectman Lambert had not had time to contact LGC and committed to contacting them on the 22nd of April.

Then Board then review the draft flow document for how the Board would work with LGC to hire the administrator. The document was review in total and then comments and motions were made to add or determine the boards position on particular details.

Motion by Selectman Perry that the town of Litchfield will only consider candidates for the position of administrator who have experience in the state of NH. **Motion seconded** by Selectman Brunelle. The Board discussed the motion. **Vote: 4-1-0, Motion passed.**

Motion by Selectman Perry: That the Board of Selectmen will not pay candidates any relocation expenses nor will there be compensation for expenses that the candidate may incur during the interview process. **Motion seconded** by Selectman Jewett. The Board discussed this motion with points both for and against this restriction. **Vote: 4-1-0, Motion passed.**

Discussion was held on the number of candidates that the board would interview.

Motion by Selectman Jewett: that the Board will select the top 5 candidates for an interview and will then recall the top 3 of those candidates for a second interview with the Board. **Motion Seconded** by Selectman Brunelle. **Vote: 4-1-0 Motion passed.**

There was a long discussion of the inclusion of department heads into the interview process and soliciting their input for the final selection.

Motion by Selectman Perry: that the Board of Selectmen will not include department heads in the interview process. **Motion seconded** by Selectman Jewett. **Vote: 2-2-1. Motion fails for lack of a majority.**

As there was not a clear majority opinion on the participation of department heads a motion to table the discussion was made:

Motion by Selectman Brunelle: that the discussion of including the department heads in the interview process will be tabled until consultation with LGC and receipt of their recommendation. **Motion to table seconded** by Selectman Jewett. **Vote was 3-2-0. Motion to table passed.**

No further action was taken on the matter of the hiring of a town administrator.

Motion by Selectman Byron: The Board of Selectmen will enter a non-public session per RSA 91-A, 3, II, (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, etc. **Motion seconded** by Selectman Jewett. **Roll Call Vote: Yes: Mssrs. Brunelle, Perry, Jewett, Lambert, Byron. No: no votes cast. Motion to enter non-public passes. Entered at 8:15 PM. Out of Non-public session at 8:35 PM.**

Motion by Selectman Lambert to seal the minutes of the non-public meeting. **Motion Seconded** by Selectman Jewett. **Motion passes 5-0-0.**

Motion to adjourn by Selectman Jewett, **Seconded** by Selectman Brunelle. **Motion passes 5-0-0**

Meeting adjourned at 8:36 PM.

The Board adjourned the meeting with no further discussion or motions.

Minutes by: Frank Byron

Approved by:

John Brunelle

Frank Byron

M. Patricia Jewett

George Lambert

Steve Perry