

Meeting Minutes

Litchfield Board of Selectmen

Date: 05 May 2010

Time: 7:00 PM

Location: Town Hall Meeting Room

Attendees:

J. Brunelle
F. Byron, Chair
M. P. Jewett
S. Perry

Absent:

G. Lambert

The meeting commenced at 7:10 PM. The Board of Selectmen held this meeting as a work session for the hiring of a town administrator. The Board considered the feedback from Selectman Lambert on the negotiations with the Local Government Center (LGC) for the search contract price. LGC stated that the amount of work the Board had detailed is more than normally performed and therefore LGC believes that the price for the services (\$4,500) is appropriate.

MOTION: by Selectman Brunelle that the town of Litchfield would contract for hiring services with LGC with a price of \$4,500. **Motion seconded** by Selectman Perry. The Board discussed the motion. **Vote: 3-1-0, Motion passed.**

It was agreed that Selectman Brunelle would request that LGC attend the next work session of the Board and that LGC would provide a draft contract for the services that would be reviewed by Town Counsel prior to acceptance. The Board agreed that the next work session would be either the 12th of May at 7:15PM or as a fall back the 13th of May at 7:00 PM.

The workflow document for the Administrator hiring process was reviewed. Selectman Perry expressed his opinion that business owners do not want to interview the town administrator. Selectman Brunelle stated that only select department heads would interview the Administrator candidates.

Motion: by Selectman Perry: That there will be no department heads or other individuals interviewing the Administrator candidates except for members of the Board of

Selectmen. **Motion seconded** by Selectman Brunelle. The Board discussed this motion.
Vote: 3-1-0, Motion passed.

A motion was made to Adjourn by Selectman Brunelle, Seconded by Selectman Jewett.
Motion passed 4-0-0.

Meeting adjourned at 8:07 PM.

The Board adjourned the meeting with no further discussion or motions.

Minutes by: Frank Byron

Approved by:

John Brunelle

Frank Byron

M. Patricia Jewett

George Lambert

Steve Perry