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2 I. Call to Order

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4 Chairman Schaffer called the meeting to order at 7:15 pm.

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6 II. Roll Call

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8 Commissioners present: Andrew Collins, Sandy Vance, Chairman Anthony Schaffer,
9 Selectman Patricia Jewett, and John Bryant

10 Not present: Maurissa Fluet,

11 Also present: Roy Arria, Dan Kiestlinger, and Athletic Director at Campbell High
12 School

13
14 There being five of seven Commission members present, Chairman Schaffer declared a
15 quorum in effect.

16
17 III. Consideration of Minutes of Previous Meeting

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19 Minutes of the LRC meeting on June 30, 2009 were reviewed. Motion made by
20 Commissioner Bryant to accept the minutes of these meetings as presented. Motion was
21 seconded by Commissioner Collins and passed by a vote of 5-0-0.

22
23 IV. Communications from Custodian/Groundskeeper

- 24 a. Talent Hall interior repainting project – there is \$750.00 budgeted for
25 this project. Fire retardant paint is available from Nashua Wallpaper
26 & Paint for approximately \$60 per gallon in 5 gallon containers. Roy
27 will plan to paint during the first week of September.
- 28 b. Talent Hall floor buffing – Discussion regarding whether or not we are
29 going to refinish the floor. If so, buffing not necessary at this time.
30 Commissioner Collins will speak to Allen Trompke regarding the cost
31 of refinishing the floor.
- 32 c. Talent Hall decking repairs – Roy will replace popped nails with
33 screws for easier shoveling; he would also like to power wash and
34 paint the deck. Chairman Schaffer motioned to approve the purchase
35 of a gas-powered pressure washer, up to \$500.00. Motion seconded
36 by Commissioner Vance and passed by a vote of 5-0-0.
37 Commissioner Bryant will research prices and purchase the washer.
- 38 d. Other Talent Hall repairs – Discussion regarding possibly purchasing
39 rubber molding for the edge of the stage as well as rubber baseboard.
40 Roy will price these items. Jolt Electric is coming to look at the
41 ceiling fan that is not working, the missing light cover and a broken
42 light at the concession stand. He will give estimates for this work.
43 Roy will ask Eric Gibbons about the possibility of whole house fans to
44 pull in cool air to allow for summer evening use of Talent Hall.
- 45

- 45 | e. Ropes Course signage/safety rope – it is felt that the ropes course
46 | needs a safety rope to prevent anyone from tripping over course ropes
47 | or posts. Roy will obtain prices for 4 foot posts (1 foot will be in
48 | ground) and safety rope.
49 |

50 |
51 | V. Ropes Course Inspection – Dan Kiestlinger was present for this discussion.
52 | Invoice for inspection estimate was given – approximate cost will be \$500.00. Inspector
53 | will be in this area in mid-August, so inspection should be done then. These funds had
54 | been approved at a prior meeting of the Recreation Commission. Coach Kiestlinger gave
55 | the following history of the ropes course – it was paid for originally, 9 years ago, by a
56 | Hillsborough County grant. Coach K built the course and Pro-Image inspected it.
57 | Several years ago it was approximately 60% damaged by lightning and was rebuilt by
58 | Pro-Image. They recommend inspection every year but Coach K feels that every 3 years
59 | is adequate. Discussion took place as to who is responsible for any needed repairs to the
60 | course – the town or the school district? Currently the course is used only by the schools
61 | – every other day in the fall and spring.
62 |

63 | VI. Fields and Talent Hall Schedules

- 64 | a. Field requests – LMS boys soccer program requests use of Roy Memorial
65 | fields from 8/31 – 10/30, 2:15pm – 4:15pm on Monday – Friday for soccer
66 | practice. Nick Cooke is the contact. Motion made by Commissioner Collins
67 | to approve this request subject to the limitations of the field expansion project.
68 | Alternatives would be Campbell High School or Innes Field. Motion
69 | seconded by Commissioner Vance and approved by a vote of 5-0-0.
70 | b. Talent Hall request – Litchfield Youth Soccer League had requested the use of
71 | Talent Hall on Tuesday, 8/11 from 6pm – 9pm for election of board members.
72 |

73 | VII. Field Expansion Project

- 74 | a. Review of bids – Commissioner Collins clarified that goal 2 includes gravel
75 | and leveling of parking lot at Corning Field.
76 | b. Award of bids – Motion made by Commissioner Bryant that, based on the
77 | following numbers, this is what the Recreation Commission will bring to the
78 | Board of Selectmen for release of impact fees. Motion seconded by
79 | Commissioner Collins and passed by a vote of 5-0-0. Motion made by
80 | Commissioner Collins to, pending the release of impact fees by the Board of
81 | Selectmen, enter into contract negotiations and to contract with the following
82 | three bidders. Motion was seconded by Commissioner Bryant and passed by
83 | a vote of 5-0-0.

84 | Goals 1 – 3 – Brittons Landscaping & Excavation - **\$35,025**
85 | Goals 4 & 5 – T.L.C. Turf & Irrigation Services - **\$40,750**
86 | Goals 6 & 7 – Nesenkeag, Inc. - **\$58,012.25**
87 | **Total of \$133,787.25**

87 VIII. Budget Review

- 88 a. BOS request for further cuts to 2009 spending – Motion made by
89 Commissioner Collins to offer \$2500 from line item 01-4520.20-730 (capital
90 outlay for field improvement – for surveying of Corning Field) as a spending
91 cut. Motion seconded by Commissioner Bryant and approved 5-0-0.
92 b. 2009 projects and tasks – discussed earlier
93 c. Playground mulches and fixes – Roy is looking into this
94 d. Nets for tennis court – will order once town credit card is in place
95 e. Talent Hall security cameras – will discuss at next meeting
96 f. Internet access at Talent hall – it was decided that Comcast is too expensive
97 therefore we will look into a DSL line
98

99 IX. Possible new field on Talent Road – Discussion took place regarding communication
100 with Frank Byron, BOS Chair, concerning the possibility of the Commission leasing land
101 on Talent Road from the town for field usage. We will continue this discussion at a later
102 date.
103

104 X. Election of Officers - this will be done at next meeting.
105

106 Motion to adjourn the meeting made by Commissioner Bryant at 10:20pm. Motion was
107 seconded by Commissioner Collins. Motion passed 5-0-0.
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109
110 Minutes Submitted By: Sandy Vance, Litchfield Recreation Commission
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112
113 Approved by Litchfield Recreation Commission on _____,
114 [] as submitted -or- [] with corrections as indicated.
115

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117 Officer Signature: _____ Date: _____