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2 I. Call to Order

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4 Chairman Schaffer called the meeting to order at 7:10 pm.
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6 II. Roll Call

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8 Commissioners present: Andrew Collins, Sandy Vance, Chairman Anthony Schaffer,
9 Selectman Pat Jewett, John Bryant (arrived at 7:35pm)
10 Not present: Maurissa Fluet
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12 There being four of seven Commission members present, Chairman Schaffer declared a
13 quorum in effect.
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15 III. Consideration of Minutes of Previous Meeting

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17 Minutes of LRC meeting on October 13, 2009 reviewed. Motion by Cmr. Collins to
18 accept the minutes as presented. Motion seconded by Selectman Jewett and passed with
19 a vote of 4-0-0.
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21 IV. Discussion with 275th Anniversary Celebration Committee

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23 The following members of the Committee were present: Jean White, Sandy Darling,
24 Betty Darling, Steven Callawa and Claudette Durocher. Ms. Betty Darling explained that
25 the committee has approximately \$3200 remaining from the 275th anniversary celebration
26 and that they would like to earmark these funds for something for the entire community.
27 These funds were raised by donations, not town money. Their vision is for a bandstand
28 to be used for concert series as well as plays and awards ceremonies for softball and other
29 organizations. They are seeking a location to build a bandstand. Kevin Lynch, Litchfield
30 Building Inspector, was present and further explained the concept. He suggests forming
31 a subcommittee to explore the possibilities. The committee is going before the Board of
32 Selectman with this idea and would like the endorsement of the Recreation Commission.
33 Motion made by Chairman Schaffer that the LRC will endorse the idea of working with
34 the 275th Anniversary Celebration Committee to form a subcommittee to explore the use
35 of remaining funds for a bandstand type structure for community use. Motion was
36 seconded by Cmr. Vance and passed 3-0-1, with Selectman Jewett abstaining. Chairman
37 Schaffer will compose a letter to the Board of Selectmen.
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V. Field Expansion Project

- a. Work completed by Penney Fence was reviewed. Motion made by Chairman Schaffer to approve payment of Penney Fence invoice for \$42,600 to be paid from impact fees as planned for in LRC-RFP #2009-01. Motion seconded by Cmr. Bryant and passed by a vote of 5-0-0.
- b. It was discussed that we still need to update the fence for ADA.
- c. Playground equipment at Corning Field – Cmr. Bryant spoke to a few neighbors of the field. He will distribute flyers seeking input from additional neighbors and interested parties.

VI. Review Fields and Talent Hall schedules

- a. Talent Hall requests – Litchfield Recreation Basketball League reports that they have 18 rec teams and 1 or 2 travel teams who may need time for practice and games at Talent Hall. They need potentially 20 practice slots plus games on Saturdays til 2 or 3pm. LMS has not chosen their team yet. Also present at the meeting was Jim Plotnick, representing Pickle Ball. His group is flexible with times. Peter Moore, representing Litchfield Baseball Association, is requesting time on Sundays from 6:45pm to 9:45pm from Jan. 10, 2010 – March 28, 2010. Dean Frost and Judy Brennan from LGSL are requesting Sundays from 12noon – 6:30pm. Jason Rossi from LYSL requests use of Talent Hall on Sat., November 7, 2009. Motion by Cmr. Bryant to approve this request. Motion seconded by Cmr. Vance and passed 5-0-0. LYSL also requests a 2 hour time slot on Sundays beginning in January for 8 weeks for a 2 hour foot skills clinic. All of these requests will be tabled until the final LRBL schedule is made. Cmr. Bryant and Collins will work on the schedule.
- b. Talent Hall floor refinishing – Cmr. Collins is waiting for a call from a contact person.
- c. Private events at Talent Hall – after a recent request for use of Talent Hall for a birthday party, Chairman Schaffer researched insurance issues. Primex would not insure individual private parties, but TULIP would with a 1 million dollar minimum liability. There is a list on their website of what they would cover. Cmr. Bryant motioned to deny the request for use of Talent Hall for a private birthday party at this time upon further research on facility usage. Motion was seconded by Cmr. Collins and passed 5-0-0.
- d. A suggestion was made that we come up with a list of organizations who are pre-approved and activities that are pre-approved to streamline the request process.

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VII. 2009 Budget Status (as of 10/30/09)

- a. Kevin Lynch submitted a bill from Simplex-Grinnell for \$91 for inspection of fire extinguishers. It was noted that the extinguishers have MA approval stickers, not NH. Chairman Schaffer will contact Kevin Lynch. Motion made by Chairman Schaffer to pay invoices #213 and 214 in the amounts of \$1500 and \$1645 from TJI Electrical. These bills should be paid from Building Maintenance. Motion seconded by Cmr.Collins and passed 5-0-0.
- b. Budget reviewed – we still have 58.64 of our budgeted funds remaining. There are funds remaining for Talent Hall floor refinishing and extra custodian projects.
- c. Revolving fund - Communication from Town Hall reviewed.

VIII. Communications from Custodian/Groundskeeper

- a. Gate at Roy Memorial Field has not been locked yet due to lack of ADA access.
- b. Propane tank has a lock.
- c. Filters at Talent Hall – need to purchase. We will call Energy North for advice on heating system.
- d. Signage – Grimco has a catalog on line with ready made traffic signs.
- e. It was determined that gutter repairs at Talent Hall are not needed.

IX. Review of 2009 Projects and Tasks

- a. Talent Hall security cameras – the cameras have been installed by American Alarm. There is one camera over each door – they are infared and motion activated. Chairman Schaffer will install a router for at home access. .
- b. TJI Electrical removed the 2 broken ceiling fans at Talent Hall. They replaced these with new fans.
- c. Tennis nets – measurements for replacement nets have been received. Chairman Schaffer will order.

X. Other Business

- a. Brickyard/Innes Field defacement – Brian Bean noted that a vehicle or ATV was on the field. He suggested putting a chain across the access road with a fire lock.

XI. Motion to adjourn made by Commissioner Vance at 9:50pm. Motion seconded by Selectman Jewett and passed 5-0-0.

Town of Litchfield, New Hampshire – Recreation Commission
Minutes of Meeting on Thursday, November 5, 2009, at Talent Hall, 2 Woodhawk Way

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Minutes Submitted By: Sandy Vance, Litchfield Recreation Commission

Approved by Litchfield Recreation Commission on _____,
[] as submitted -or- [] with corrections as indicated.

Officer Signature: _____ Date: _____