

1  
2 I. Call to Order  
3

4 Chairman Schaffer called the meeting to order at 7:30 pm.  
5

6 II. Roll Call  
7

8 Commissioners present: Andrew Collins, Sandy Vance, Chairman Anthony Schaffer,  
9 John Bryant

10 Not present: Maurissa Fluet, Selectman Jewett  
11

12 There being four of seven Commission members present, Chairman Schaffer declared a  
13 quorum in effect.  
14

15 III. Consideration of Minutes of Previous Meeting  
16

17 Minutes of the LRC meeting on August 11, 2009 will be revised and reviewed at next  
18 meeting.  
19

20 IV. Field Expansion Project

21 a. Brian Bean of TLC Turf and Irrigation Services was present. Her reviewed the  
22 work he has done so far including installing 136 sprinkler heads instead of 114  
23 due to the additional area where trees were removed. He is requesting payment for  
24 the extra sprinkler heads, parts only. Chairman Schaffer **motioned** to approve  
25 payment of invoice #445 in the amount of \$1173.40 from TLC. Motion seconded  
26 by Commissioner Vance and passed by a vote of 4-0-0.

27 b. Update on TLC progress – Brian Bean reports that the final irrigation design  
28 layout will show location of shut off valves and show which sprinklers are  
29 controlled in each zone. There are 27 different zones. He has installed a new  
30 pump and tank – essentially an entire new system. He is also interested in doing  
31 the maintenance of the new infields.

32 c. Update on Penney Fence – Commissioner Schaffer reports that the contract for  
33 RFP goals 6&7 is not signed yet. There are changes LRC requested to the  
34 contract which were not properly incorporated. We will add verbage to the  
35 contract and give it to Penney Fence to sign. **Motion** made by Commissioner  
36 Collins to authorize Chairman Schaffer to sign the Penney Fence contract, with  
37 addendum, in the amount of \$42,600. Motion seconded by Commissioner Bryant  
38 and passed 4-0-0.

39 d. Playground equipment for Corning Field – Commissioner Collins suggested  
40 coming up with a maximum of 6 playground equipment options and meeting with  
41 neighbors and interested parties for input. Commissioner Bryant will begin this  
42 process. He will also contact the Road Agent to possibly clear the new  
43 playground area and inquire about creating a path to allow strollers and  
44 wheelchairs access to the small field.  
45  
46

47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91

V. Review Fields and Talent Hall schedules

- a. Talent Hall requests – Judy Brennan, representing Litchfield Girls Softball League, requests use of Talent Hall from 10/3/09 – 4/1/2010, on Sundays from 5pm-6:30pm, Mondays 3:15pm-5:15pm and Saturdays from 10am-12noon and 1pm-3pm. Discussion took place regarding basketball use of Talent Hall and the fact that their schedule has not been set yet. Judy Brennan amended her request to change the ending date from 4/1/2010 to 11/1/09, when basketball begins. Commissioner Bryant **motioned** to approve the amended request. Motion was seconded by Commissioner Collins and passed 4-0-0.
- b. Commissioner Collins will draft guidelines on what equipment can and cannot be used in Talent Hall. These guidelines will have to be signed by each coach.  
Request from Litchfield Lions Club for use of Talent Hall on Saturday, 10/17/09 from 3pm – 12 midnight for a Hoe-Down fundraiser. Motion to approve this request, pending receipt of insurance binder, made by Commissioner Bryant, seconded by Commissioner Collins, and passed 4-0-0.
- d. Litchfield Recreation Basketball League is planning to replace basketball hoops at Talent Hall. They will submit a proposal.

VI. Communication from Custodian/Groundskeeper – painting of Talent Hall is in progress currently. Roy also has another call in to Jolt Electric regarding repair of ceiling fans.

VII. 2010 Budget Proposal

- a. Budget was presented to Board of Selectmen – no major changes made.
- b. Review of 2009 projects and tasks:
  - Playground fixes – broken see-saw at Darrah Park has been removed
  - Tennis court nets – these will be ordered on-line and installed in the spring
  - Talent Hall security cameras – Total Security wants deposit; Commissioner Collins will call 2 other companies
  - Internet access at Talent Hall – is now installed. We need a router for the security system. Chairman Schaffer will ask Frank Byron, BOS, who the Town uses for computer equipment purchases
  - Floor refinishing – Commissioner Collins will contact a local owner of a cleaning company to ask about contacts for a buffer.

Town of Litchfield, New Hampshire – Recreation Commission  
Minutes of Meeting on Thursday, September 24, 2009, at Talent Hall, 2 Woodhawk Way

91  
92  
93  
94  
95  
96  
97  
98  
99  
100  
101  
102  
103  
104

VIII. Motion to adjourn made by Commissioner Collins at 9:25pm. Motion seconded by Commissioner Bryant and passed 4-0-0.

Minutes Submitted By: Sandy Vance, Litchfield Recreation Commission

Approved by Litchfield Recreation Commission on \_\_\_\_\_,  
[ x ] as submitted -or- [ ] with corrections as indicated.

Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_