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2 I. Call to Order
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4 Chairman Schaffer called the meeting to order at 7:40 pm.

5 II. Roll Call
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7 Commissioners present: Andrew Collins, Sandy Vance, Chairman Anthony Schaffer,
8 Selectman Pat Jewett, John Bryant

9 Not present: Maurissa Fluet

10 There being five of six Commission members present, Chairman Schaffer declared a
11 quorum in effect.

12 III. Consideration of Minutes of Previous Meeting
13 |

14 Not available for review.

15 IV. Facility and Field Requests:

- 16 a. Jason Rossi, representing Litchfield Youth Soccer League, requests use of
17 Talent Hall on Sunday, 3/14/10. Motion to approve this request made by
18 Cmr. Bryant and seconded by Selectman Jewett. Motion passed 5-0-0.
- 19 b. Judy Brennan, representing Litchfield Girls Softball League, submitted
20 request for use of Talent Hall from 3/8/10 – 5/1/10, Sundays from 12 noon til
21 8:30pm, Mondays from 6-8pm, Wednesdays from 6-8pm, Thursdays from 3-
22 7pm, Fridays from 5:30-7pm and Saturdays from 9am – 4pm. Discussion
23 regarding concern for other organizations who made need time, including
24 Baseball and Pickleball. It was determined that Pickleball could have Talent
25 Hall on Saturdays from 4 – 6pm. LGSL was also informed that Talent Hall is
26 already booked for Saturday, 3/13 for a comedy night. Motion made by Cmr.
27 Bryant to approve LGSL requests as above, except to change Saturday time to
28 12 noon – 4pm until we hear from Litchfield Youth Baseball League on what
29 their needs are. Motion seconded by Selectman Jewett and passed 4-0-1, with
30 Chairman Schaffer abstaining.
- 31 c. LGSL also requests use of Talent Hall on 5/14/10 & 5/15/10 from 7am – 9pm
32 for Family Fun Day. Use of Hall will be for auxillary support only– kitchen
33 and bathroom use. Motion to approve this request made by Cmr. Bryant and
34 seconded by Selectman Jewett. Motion passed 5-0-0.
- 35 d. LGSL also requests use of Talent Hall on 5/22/10, from 2pm – 11pm for a
36 Comedy Night. Judy Brennan will obtain 2 million dollar rider from
37 insurance company and provide letter from LPD showing proof of a police
38 detail. Motion to approve request conditional upon these two items made by
39 Cmr. Bryant. Motion seconded by Cmr. Vance and passed 5-0-0.
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- 40 e. LGSL requests use of Talent Hall from Thursday, 7/29/10 7am, through
41 Sunday 8/2/10 10pm for the Litchfield Blast Softball Tournament. Use of hall
42 is for auxillary support only. Motion to approve made by Cmr. Vance and
43 seconded by Selectman Jewett. Motion passed 5-0-0.
- 44 f. Jason Allen, fundraising coordinator for LGSL was present and discussed
45 repairing the 2 horseshoe pits at Darrah to allow for tournaments as a
46 fundraiser for LGSL as well as other town organizations, and for general
47 community use. Jason questioned whether alcohol could be consumed
48 outside, on a BYOB basis. It was suggested that Jason check with the LPD on
49 this issue. Jason has had some offers from town residents to donate labor for
50 repairing the pits. Need to further discuss funds for repair – whether it comes
51 from LRC budget or LGSL. He also presented an idea for a laser brick
52 fundraiser. The bricks could be purchased for use in a town building project.
53 Different organizations could take over the fundraiser each year. Potential for
54 profit is relatively good.
- 55
- 56 V. Mosquito Control District - Al Raccio was present to discuss the MCD
57 recent meeting with department heads regarding lessons learned from the
58 2009 mosquito season. The MCD recommendations were reviewed. Mr.
59 Raccio reported that the Board of Selectmen is holding off on any action until
60 the recommendations are reviewed by the Recreation Commission. Chairman
61 Schaffer will inform the BOS that we met and approve the MCD
62 recommendations.
- 63 VI. Communications from Custodian/Groundskeeper
- 64 a. Roy has reported problems with urinal in mens room at Talent Hall – he
65 will contact local plumber, Greg Nolan and is authorized to spend up to
66 \$300 to repair.
- 67 b. Heat at Talent Hall – Cmr. Collins reports that Sean Hardy of AE
68 Mechanical has looked at the heating unit and determined that parts have
69 been taken from one unit to get the 2nd unit functioning. He has submitted
70 a proposal for \$1838.50 for repairs to the Reznor unit. Motion made by
71 Cmr. Bryant to accept this proposal for up to \$2500 from building repairs
72 line item. Motion seconded by Selectman Jewett and passed 5-0-0. Cmr.
73 Bryant will contact Sean Hardy.
- 74 c. Security camera system – there are two cameras needing to have their
75 angle adjusted – the one on the stage and the one in the back left corner.
- 76 VII. Other Communications – Cmr Schaffer has asked for a detailed report of
77 transactions from the revolving fund.
- 78 VIII. Old Business
- 79 a. Town’s Safety Report – letter to Board of Selectman written by Cmr.
80 Schaffer was reviewed. He will submit the letter to the BOS.
- 81 IX. New Business
- 82 a. LRC membership terms were discussed. Two members have terms ending
83 this year.
- 84

- 84 b. Bills to be paid:
- 85 1. Invoices received from AE Mechanical for \$594 for HVAC
- 86 services on 1/11/10 (invoice # 27284) and for \$510 for
- 87 emergency service to heating unit on 1/23/10 (#27303). Motion
- 88 made by Chairman Schaffer to approve both invoices. Motion
- 89 seconded by Selectman Jewett and passed 5-0-0. It was
- 90 recommended that we set up times for maintenance of heating
- 91 unit.
- 92 2. Bill from TJI Electrical for \$150.00 for repair of light at Talent
- 93 Hall. LRBL has offered to pay this bill since the light was
- 94 damaged during basketball use of Hall. Motion made by
- 95 Selectman Jewett to have LRBL pay this invoice. Motion
- 96 seconded by Cmr. Collins and passed 5-0-0.
- 97 3. Two bills for propane – one dated 1/20/10 for \$523.00 and
- 98 another dated 2/9/10 for 505 gallons at a cost of \$864.00.
- 99 4. PSNH bills – notation made that LRC always gets three bills.
- 100 One is for Talent Hall, one is for Darrah fields – the back lights
- 101 and concession stand, and the third is for Innes Field – sprinkler
- 102 system.
- 103 c. Minutes taker agreement – agreement reviewed. Plan will be to pay a set
- 104 fee per meeting.
- 105 d. Fields mowing and maintenance services – discussion took place as to
- 106 whether to put out a bid for services for 2010 or to utilize Brian Bean.
- 107 After discussion, it was agreed to maintain Brian Bean’s services for this
- 108 year for accountability purposes since his company did the recent field
- 109 work.
- 110 e. Other projects:
- 111 1. Cmr. Collins will give each sports league three temporary codes for
- 112 use when he is not available to create new codes. Each league
- 113 President will notify Cmr. Collins when the code is used and he will
- 114 deactivate them so that they cannot be used again.
- 115 2. Baseball has inquired as to whether or not a pitchers warm-up area
- 116 could be paid for out of town impact fees. Cmr. Bryant will ask
- 117 Selectman Perry.
- 118 X. Adjournment – Motion to adjourn made by Cmr. Bryant at 10:05pm. Motion
- 119 seconded by Selectman Jewett.
- 120

121 **Minutes Submitted By: Sandy Vance, Litchfield Recreation**
122 **Commission**

123 Approved by Litchfield Recreation Commission on _____,
124 [x] as submitted -or- [] with corrections as indicated.

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126
127 Officer Signature: _____ Date: _____