

Ethics Formation Committee  
Minutes

Wednesday , August 19, 2009

Present : Lisa Garand, Jan Raccio, Jan Doxey, Frank Byron,

- Jan R. went over the proposed budget
  1. secretarial services - 36 hrs. @ \$35/hr. = \$1260
  2. start up supplies = @250
  3. pamphlet printing = \$250
  4. Total budget of \$1710.00
- All members present approved the proposed budget.
- Jan R. will submit the budget
- Frank reports nothing back from council re: employee's handbook and the ethics' code.
- All agreed to use the warrant article proposed by council; we don't have to include the entire document; it must be made available (town website, town clerk & library); the proposed budget does not need to be added to the warrant article.
- Only change to the warrant article would be (change to ethics formation committee)

To see if the Town will vote to rescind the existing Conflict of Interest Law, and adopt in lieu thereof a new Code of Ethics as written by the Ethics Formation Committee. Copies of the proposed Code of Ethics may be obtained at the Town Clerk Office and at the Aaron Cutler Memorial Library.
- We will add on page 8 of the document F: Any official or officer elected by the Town before the effective date of this ordinance shall be exempt from the provisions of this ordinance for a period of 60 days.
- Members votes to eliminate any financial disclosure form.
- We need to send our final document to the town council.
- We need to go visit the committees to educate them on the proposed code. This will take place in Sept/Oct
- We need to prepare for the deliberative session
- We need to have an article appear in the newspaper; HLN or Telegraph – perhaps in January.
- We will need to meet with the BOS; Frank will give us the date. We shall meet ½ hr. before the meeting to get the other members up to speed.
- At this time our next meeting date was not determined.
- Meeting adjourned @ 8:10

Submitted  
Jan Doxey  
Secretary  
Ethics Formation Committee